

# NELSON BURY DENTISTRY

## Appointment Cancellation Policy

We strive to render excellent dental care to you and the rest of our patients. In an attempt to be consistent with this, we have an Appointment Cancellation Policy that allows us to schedule appointments for all patients. When an appointment is scheduled, that time has been set aside for you and when it is missed, that time cannot be used to treat another patient.

Our policy is as follows: **We require that you give our office 48 hours' notice** in the event that you (or your family) need to reschedule your appointment. This allows for other patients to be seen during that time. If you miss an appointment without contacting our office within the required time, this is considered a missed appointment. At our office's discretion, patients with missed appointments may be limited in the timeframes they are allowed to schedule. The main reason for this policy is to provide continued availability to ALL our patients. We thank you for your understanding and patronage.

I have read and understand the Appointment Cancellation Policy of the practice and I agree to be bound by its terms. I also understand and agree that such terms may be amended from time-to-time by the practice.

I, \_\_\_\_\_ (print name), have received a copy of Nelson & Bury Dentistry's Appointment Cancellation Policy.

---

Signature of Patient

Date